



A.Z. Kelsey Academy

Admission or Entrance Procedures

Principal- Joshua Pittman

Assistant Principal- Gabriel Burnette



A.Z. KELSEY ACADEMY

CITIZENSHIP ■ RESPECT ■ LEADERSHIP

What is A.Z. Kelsey Academy and Achievement Center?

- A.Z. Kelsey Academy is a school that consists of 3 Academic Programs which are the following:
 - **Academy Program-** A program serving 9-12th grade students that reside in Griffin-Spalding County who have been accepted by select criteria.
 - **Middle School Achievement Program-** A program serving 6-8th grade students on a long term suspension given by a disciplinary tribunal hearing or tribunal waiver.
 - **High School Achievement Program-**A program serving 9-12th grade students on a long term suspension given by a disciplinary tribunal hearing or tribunal waiver.





A.Z. Kelsey Academy

Academy Program:

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Why come to the Academy Program?

- Students might come to the Academy Program for the following reasons:
- A student may desire to be in a smaller or individualized setting as opposed to a larger school with more students and larger class sizes
- A student may be over age for their grade level
- A student may want to graduate on a faster track from high school (2 or 3 years as opposed to 4 years)
- A student may be behind in credits and want to get back on track



What is the Academy Program?

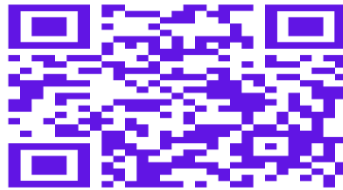
- The Academy Program encompasses a blended learning model where students will complete tasks in a face to face and in an online setting.
- The Academy Program is a non traditional program with traditional aspects. However, this program is not a transitional program. When a student is accepted in this program, they are expected to graduate from our school.
- The Academy Program is a smaller educational environment that provides students with six courses per semester on a block schedule.
- The Academy Program offers the opportunity for students to participate in a Dual Enrollment or Griffin Region College and Career Academy courses.
- Students between the grades of 9th – 12th who reside in Spalding County are eligible to apply to the Academy Program.



Academy Program Admission Procedures:



- Submit an online application (click the link or QR code below):
 - <https://forms.gle/ooMkeNU7exF3bLqj6>



- Additional information as listed below will be sent to A.Z. Kelsey Academy from the home base school counselor once the student completes their application:
 - Most Recent (Previous) and current semester's attendance report
 - Most Recent (Previous) and current semester's behavior report
 - Most up to date transcript
 - Graduation Academic Progress Report
 - Current semester's grades/Last grade report

Note: Admissions or Enrollment will be done only during the first 4.5 weeks of each semester for GHS and SHS current students. Admission of new students to the district outside of the first 4.5 weeks will be reviewed on a case by case basis.

Academy Program Admission Review and Requirements:

- Once all information is received, the Admissions Office will review your admissions packet.
- The Admissions Office will review your packet to see if you meet the following minimum requirements:
 - Receive no more than three office referrals in a current and or most recent (previous) school year for any infraction.
 - Attend school at least 75% of the time based off the current and or most recent (previous) school year's data (**Example:** In an 87 day semester, a student would have attended school at least 65 days).

Note: Students who desire to be admitted into the Academy Program who have recently completed a long term suspension in an alternative school may be admitted at the principal's discretion based off their current and or most recent attendance, behavior, and academic progress. These students will be placed on a conditional placement with a transition contract.



Academy Program Review and Interview

- Once your entire application and requested documents are reviewed, students that meet the minimum requirements will be invited along with their parent/guardian to interview with the school principal or designee.
- The purpose of the interview is to assess the student's desire for entering the academy, review their graduation progress, listen to their plan for success, and ensure their academic and social needs are able to be met within the Academy Program.
- After the interview is complete, the prospective applicant will be receive written notification within 5 business days if they have been accepted or denied admission into the program.



Academy Program Acceptance

- If accepted, the following will occur:

- Student and parent/guardian will have a brief orientation with the principal or designee over all items related to student services (dress code, transportation, etc...) and the code of conduct
- **Student and parent/guardian will review and sign an attendance agreement with the principal or designee. Attendance is mandatory for each student.**
- Parent/Guardian will complete an emergency card
- Parent/Guardian will complete the School Parent Compact and Survey
- Parent/Guardian will complete a Free/Reduced Lunch form (if applicable)
- Parent/guardian will withdraw their child from the home base school
- A.Z.K. School Counselor will develop a course schedule and the student will be informed of a start date to begin coursework
- Student and parent will set a date to meet with the school counselor to develop an academic graduation plan





A.Z. Kelsey Achievement Center

Orientation Procedures

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Middle and High School Achievement Programs:

Entrance Procedures

- The Middle and High School Programs are for students between the grades of 6th – 8th and 9th – 12th respectively, who have been given a long term suspension due to a tribunal hearing or hearing waiver.
- A student who has been sent to A.Z. Kelsey Achievement Program will have to complete an orientation session at the school with their parent/guardian present. **Orientation is mandatory prior to the student beginning coursework.** The orientation sessions are held on Mondays and Wednesdays during the school year and on selected dates during the summer in preparation for the upcoming school year.
- Students and parents will receive all information related to student services and the code of conduct during this meeting.
- Parent/guardian and student will complete all necessary paperwork at the orientation session including but not limited to the Length of Stay Contract, and the Student Code of Conduct.



A.Z. Kelsey Achievement Center Orientation Documents



- The parent and student will need to complete the following required documents during the orientation session:
 - Emergency Medical Form
 - School Parent Compact Form
 - Student Handbook Form
 - AZKA Behavior Contract
 - Syllabus Signature Page
 - AZKA Academic Services
 - Internet Form
 - Student Code of Conduct Form
 - Edgenuity Participation Form
 - AZKA Four Step Plan
 - Dress Code Violation
 - Length of Stay Contract

Middle and High School Achievement Instructional Models

- If a high ratio of students are on a teacher's roster at any time during the school year, then new students entering the High School Achievement Program will work from home on Edgenuity until space opens up at the school for the student to be served with face to face instruction.
- You will be contacted for face to face instruction based upon your order on our waiting list.



Middle and High School Achievement Programs: Online Coursework/Edgenuity

- If students are mandated to work from home due to limited space on class rosters, they will work via Edgenuity.
- These students are expected to work online consistently as their actual time spent and coursework can be tracked by their teachers.
- If given any type of online course, students are expected to adhere to all guidelines and deadlines provided. Failure to complete the coursework within the prescribed time will result in a failing grade and the student needing to retake the course.
- If and when space is available, students are expected to come to school and receive face to face instruction.



Middle and High School Achievement Programs: Length of Stay Contract

- All students and parents will review and sign a length of stay contract during the orientation session.
- The purpose of the length of stay contract is to make sure students are excelling in the following areas prior to returning to their base school:
 - Attendance
 - Academic Progress/Grades
 - Behavior
 - Meeting the requirements of the Tribunal Hearing
- If it is determined that a student didn't meet the Length of Stay Contract then they will be expected to complete a minimum of one additional semester in the Achievement Program where the requirements and expectations will need to be met prior to their departure.





Contact Us

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